



2012 STUDENT APPLICATION

Final date to submit application: March 14, 2012

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To be considered for a job, applicants must be 16–18 by July 5, 2012, live in Brooklyn, and include the following items with the application form:

- A resume.
- A transcript. Applicants are required to have a cumulative average of 70% or above.
- Letter of recommendation from a school official, religious leader, civic organization leader, or elected official.
- A typed, one page essay written by the applicant in which he/she discusses the following question:

*** In what ways will your participation in Summer H.E.A.T. enhance your personal development?**

Brooklyn Summer H.E.A.T (Help Employ Ambitious Teens) 718.802.3760





2012 STUDENT APPLICATION

FINAL DATE TO SUBMIT APPLICATION: MARCH 14, 2012

NAME: _____ AGE: _____ Date of Birth: ____ / ____ / ____

ADDRESS: _____ APT # _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE #: (_____) _____ -- _____ SECONDARY #: (_____) _____ -- _____

EMAIL ADDRESS: _____@_____

NAME OF CURRENT SCHOOL: _____

GRADE OR COLLEGE YEAR: _____

IF YOU ARE UNDER 18, YOU MUST ACQUIRE WORKING PAPERS BEFORE THE START OF YOUR SUMMER EMPLOYMENT

HOW DID YOU HEAR ABOUT SUMMER H.E.A.T.? _____

EMERGENCY CONTACT INFORMATION

NAME OF PARENT or GUARDIAN: _____

WORK #: (_____) _____ -- _____

EMPLOYER NAME _____

MOBILE/CELL #: (_____) _____ -- _____

*** SEE REVERSE SIDE**

SKILLS EVALUATION
(Please check all that apply)

COMPUTER EXPERIENCE:

TYPING MS WORD MS EXCEL
 ADOBE PHOTOSHOP OR PUBLISHING SOFTWARE
 OTHER SKILLS/APPLICATIONS: _____

JOB FIELDS IN WHICH YOU HAVE AN INTEREST: (RANK FROM 1 TO 3)

CLERICAL SUPPORT CHILD CARE/RECREATION ARTS & CULTURE
 FOOD SERVICE MAINTENANCE RETAIL OTHER: _____

OTHER SPECIAL SKILLS YOU WOULD LIKE US TO KNOW ABOUT:

LIST LANGUAGES OTHER THAN ENGLISH (spoken and/or read fluently):

PROGRAM REGULATIONS


- Job offers are competitive. We cannot guarantee job placement for all applicants.
- Wages are paid by the employing business, not by the Office of the Brooklyn Borough President.
- Applicants must be between the ages of 16 and 18 by the start of the program – July 5, 2012.
- You must attend (1) Business Etiquette Workshop on either: April 28th, May 12th, or May 19th.

CERTIFICATION STATEMENT

I, the undersigned certify that all information is true and that I will abide by all applicable rules and regulations of this program.

APPLICANT SIGNATURE/DATE

PARENT/GUARDIAN SIGNATURE/DATE

	<p>Please mail or deliver application to: Brooklyn Summer H.E.A.T. Office of the Brooklyn Borough President 209 Joralemon Street Brooklyn, New York 11201 Phone: (718) 802-3760 www.brooklyn-usa.org</p>
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Brooklyn Summer H.E.A.T is a program of *Best of Brooklyn, Inc.*, a 501(C)(3) organization whose mission includes improving the quality of life for all Brooklynites, in particular our youth.